



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with BlueGreen Aquatics to provide full maintenance service to the Water Feature Fountain at the Willis Holcombe Center (Downtown Center) during FY2024-2025. Fiscal Impact: Estimated \$2,280.00**

**Presenter(s):** Deborah Czubkowski, VP Facilities Management

**What is the purpose of this contract and why is it needed?** This contract provides preventative maintenance services on the water feature wall in the lobby of building 33 near the elevators. These services include cleaning the wall and filters, maintaining pumps, generator, UV sterilizer, lights and measuring water quality.

**What procurement process or bid waiver was used and why?** Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there is no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained per campus location to identify the best value for the required commodity or service.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?** Yes, this is part of the June 2024 approved budget.

**What fund, cost center and line item(s) were used?** FD100 CC0037 (GLC 62500).

**Has Broward College used this vendor before for these products or services?** Yes, vendor has been providing maintenance and service to Broward College water wall since they installed it.

**Was the product or service acceptable in the past?** Yes.

**Was there a return on investment anticipated when entering this contract?** No.

**Was that return on investment not met, met, or exceeded and how?** Not Applicable.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** Not Applicable.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

### FISCAL IMPACT:

Description: \$2,280.00 CC0037; FD100; BU201; PG000221

04/26/24 CC0037 · Building Maintenance





(\$2,280.00)





















# Donald Astrab

Donald Astrab, VP, Academic Operations, Analytics, & Comm

8/29/2024

APPROVAL PATH: 12134 BlueGreen Aquatics (Water Feature Maintenance Service WHC) FY2024-2025

 **Workflow**  Synchronize Routing  Edit View  Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Deborah Czubkowski	VP, Facilities Management		 Completed	
2	Donald Astrab	Chief Operating Officer		 Completed	
3	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
4	Zaida Riollano	Procurement Approval		 Completed	
5	Rabia Azhar	CFO Review		 Completed	
5	Christine Sims	Budget Departmental Review		 Completed	
5	<b>Legal Services Review Group</b>	Review and Approval for Form and		 Completed	
6	Board Clerk	Agenda Preparation		 Pending	
7	District Board of Trustees	Board Meeting	10/08/24 11:00 AM	 Pending	
8	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		 Pending	
9	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



**EXHIBIT "A" to Purchase Order  
STATEMENT OF WORK**

**Description of Services:**

BlueGreen Aquatic will service monthly visits to clean the wall and filters, check the pumps, UV sterilizer, ozone generator, and lights for FY2024-2025. Algicide will be dosed as needed upon each visit. Quarterly water changes are included. The rocks in the splash guard will be cleaned quarterly. One 1/2-gallon bottle of algicide recommended by the manufacturer is included as well. Along with repairs to mechanical equipment pump and parts.

**WHC**

111 East Las Olas Blvd.

Bldg. 33

Ft Lauderdale, FL 33301

**Total Consideration Payable for the Services:**

Compensation will not exceed \$2,280.00 under the terms of this agreement

**BlueGreen Aquatics**  
7022 Golf Pointe Cir  
Tamarac, FL 33321 US  
bluegreenaquatics@gmail.com



## Estimate

### ADDRESS

Michael McManigal  
Broward College  
7200 Pines Blvd  
Pembroke Pines, Florida  
33025  
United States

**ESTIMATE #** 1051  
**DATE** 04/15/2024

ACTIVITY	QTY	RATE	AMOUNT
<b>Services</b>	12	190.00	2,280.00
Water Feature Maintenance FY 2024-2025			
Service will include monthly visits to clean the wall and filters, check the pumps, UV steriliuzer, ozone generator, and lights. Algicide will be dosed as needed upon each visit. Quarterly water changes are included. The rocks in the splash guard will be cleaned quarterly. One 1/2 gallon bottle of algicide recommended by the manufacturer is included as well.			0.00

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SUBTOTAL	2,280.00
TAX	0.00
<b>TOTAL</b>	<b>\$2,280.00</b>

Accepted By

Accepted Date